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FRANKFORT/FRANKLIN COUNTY
PLANNING COMMISSION

NOVEMBER 13, 2008
5:30 P.M.

CHAIRMAN KEITH LEE, PRESIDING

Chairman Lee called the meeting to order. Recording Secretary
Dianna Rogers called the roll.

MEMBERS PRESENT:	Sherron Jackson	
	Charles Booe	
	Charles Stewart	
	Brent Sweger	
	Dwayne Cook	
	Joe Sanderson	
	Patti Cross	
	Keith Lee	(8)

MEMBERS ABSENT:	Annie Metcalf	
	Erika Hancock	
	Joyce Honaker	(3)

There being a quorum, the meeting proceeded.

The first item of business was approval of the minutes of the meeting of October 9, 2008. A motion was made Mr. Booe to approve the minutes. The motion was seconded by Ms. Cross and carried unanimously.

The next item of business was approval of the payment of bills. A motion was made by Mr. Sanderson to approve the following:

Dianna Rogers (PC/October 9)	\$ 300.00
Dawn McDonald (BZA/October 7)	150.00
Edwin Logan (PC/October)	900.00
Edwin Logan (BZA/October)	600.00
State Journal (Advertising)	634.05
New Cities Institute Training (J. Sanderson)	149.00
American Planning Association	345.00

The motion was seconded by Mr. Sweger and carried unanimously.

There were no Reports of Officers, Special Select Committees or Staff Items.

Under Reports of Standing Committees, Mr. Gary Muller, City Planning Director, stated the JLUS Committee would be needing a secretary and he suggested the rate be the same as the Board of Zoning Adjustment Secretary. A motion was made by Mr. Cook and seconded by Mr. Jackson to pay the JLUS secretary the same rate as the BZA. The motion carried unanimously.

Under Special Orders, Mr. Sanderson stated the nominating committee recommended the same officers for the year 2009: Keith Lee-Chairman; Patti Cross/Vice-Chairman; Charles Stewart/Secretary/Treasurer. A motion was made by Mr. Sanderson to accept the nominating committee's recommendation for officers for 2009. The motion was seconded by Mr. Cook and carried unanimously.

Also under Special Orders, Chairman Lee stated the following committee chairs for 2009: Landscape Committee – Sherron Jackson; Zoning Ordinance Update Committee – Brent Sweger; Subdivision Update Committee – Annie Metcalf; Comprehensive Plan Update Committee – David Garnett. He added the JLUS committee would stay intact.

The next item of business was discussion by staff concerning the Planning Commission's contract with Entran (Traffic Consultant) and whether a renewal of the contract or an RFP is desired by the Commission.

A motion was made by Mr. Jackson to go into Executive Session to discuss this item. The motion was seconded by Mr. Sanderson and carried unanimously.

Mr. Lee called the meeting back to order and stated they discussed whether to keep the contract or do an RFP. A motion was made by Joe Sanderson to keep the contract month to month and an RFP be designed by staff. The motion was seconded by Mr. Jackson and carried unanimously. Chairman Lee placed Mr. Sweger, Ms. Cross, Mr. Booe and City/County Planning Staff on a review committee for RFP's received.

The next item of business was a Public Hearing request from the City of Frankfort Planning Staff for approval of a text amendment to Article 15 – Nonconforming use and noncomplying structures – Sections 15.071, 15.072 and Article 17 – Architectural Review Board Ordinance. Specifically, the request is to codify the recent policy concerning nonconforming freestanding signs; to allow provisions for nonconforming lots and structures being redeveloped through the City's Home Focus Community Grant program; to update and clarify the submittal process of national registry districts.

The Recording Secretary called the item and swore in staff. Mr. Gary Muller was qualified by Mr. Edwin Logan, Commission Attorney. Mr. Muller stated there was a change to the staff report for 15.072 (A) subsection 2 at the end of the sentence "and approved administratively". Mr. Logan requested the staff report be entered into the record in lieu of additional testimony, including the change. Chairman Lee entered the report without objection.

There was no one in the audience to speak in favor or in opposition to the request.

A motion was made by Mr. Jackson to close the public hearing, accept the staff report as a summary and recommend approval of the request to the City Commission. The motion was seconded by Ms. Cross and carried unanimously.

Chairman Lee thanked the Commission for being voted as Chairman. He added this was the last PC meeting for the year.

A motion was made by Mr. Jackson to adjourn. The motion was seconded by Mr. Sanderson and carried unanimously.

Keith Lee, Chairman

Dianna Rogers
Recording Secretary

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